

**MINUTES OF THE  
CITY COUNCIL MEETING – VIA VIDEOCONFERENCING  
Monday, May 24, 2021  
REGULAR MEETING  
6:00 p.m.**

PRESENT: Mayor Mike McQuiston, Council members, Eddie Allen, Jake Hayes, Melinda Reeves, and Will Carpenter.

ABSENT: Darlene Hilton and Ben Bennington.

OTHERS PRESENT: City Manager Brett Shannon, IT Director J.B. McKenzie, Fire Chief Nate Mara, Assistant Fire Chief Deroy Bennett, Police Chief Delvon Campbell, Public Works/Airport Director Greg Hall, EDC Executive Director Kevin Holzbog, Finance Director Ana Cañada, Human Resource Manager Mary Ann Henline, Development Review Coordinator Cheryl Fuss, Deputy City Secretary Asucena Garcia, City Secretary Diane Cockrell, City Attorney Andy Messer and Kristen Tribe representing the Wise County Messenger. Connected via videoconferencing: Planning Director Dedra Ragland and City Engineer Earl Smith.

**This meeting will be held using videoconferencing/teleconferencing technology with public access via:**

**WWW.ZOOM.US/JOIN OR  
(888)788-0099 (TOLL FREE)**

**MEETING/WEBINAR ID: 817 5047 6447 PASSCODE: 823992**

**This videoconferencing meeting is being used to allow Council, staff and public participants to join the meeting in the following manner:**

**Anyone may join the meeting via videoconferencing at www.zoom.us/join or via telephone by calling US: +1 346 248 7799 You may email your comments to be read at the meeting to: dcockrell@decaturtx.org **before 3:00 p.m. on Monday, May 10th give your name, address phone number and agenda item number, limiting comments to 3 minutes.****

**If you have questions you can call 940-393-0204 before noon on the date of the meeting.**

*If you join the meeting via Videoconferencing and want to address the Council on an agenda item, you will need to have your camera on and hold up your hand when the Mayor calls for public comment and you will be recognized by the Mayor to address the Council and will be allowed 3 minutes to complete your comments.*

*Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A card must be submitted to Diane Cockrell, City Secretary, so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a total of three (3) minute time period to provide comments regarding the posted agenda item for which the request to speak was submitted and may speak during this item or during the Commission's consideration of individual items in accordance with City Council Rules of Procedure. The three (3) minute time period will be extended to six (6) minutes if a translator is required for a non-English speaker to communicate his/her comments regarding the posted agenda item for which the request to speak was filed.*

**REGULAR MEETING  
6:00 p.m.**

**CALL TO ORDER**

Mayor McQuiston called meeting to order at 6:00 p.m.

**MOMENT OF SILENCE**

Mayor McQuiston declared a moment of silence.

PLEDGE OF ALLEGIANCE

Council member Reeves led the pledge.

**PLANNING AND ZONING REPORT:**

1. CONSIDER TAKING ACTION ON A SECOND READING OF AN ORDINANCE AMENDING APPENDIX "B", "ZONING", OF THE CODE OF ORDINANCES OF THE CITY OF DECATUR, TEXAS GRANTING A ZONING CHANGE AND AMENDING THE ZONING MAP FROM A CO, OFFICE ZONING DISTRICT TO A SF-2, SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT, FOR AN APPROXIMATE 0.26 ACRE OF LAND CONSISTING OF APPROXIMATELY 0.08 ACRES TO THE CENTERLINE OF MAIN STREET AND 0.03 ACRES TO THE CENTERLINE OF THE ALLEY ADJACENT TO THE SUBJECT TRACT, MORE COMMONLY REFERRED TO AS 304 E. MAIN ST., DECATUR, TEXAS; PROVIDING A PENALTY FOR VIOLATION OF THIS ORDINANCE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE. **(APPLICATION ZC2021-01 – MR. DARRELL MCCANDLESS, ON BEHALF OF MR. RICHARD BLACK) (THE PLANNING AND ZONING COMMISSION RECOMMEND APPROVAL, 5-0.)**

Council member Carpenter moved to approve the ordinance as presented. Council member Hayes seconded the motion. The motion passed unanimously.

OPEN PUBLIC HEARING:

2. HEAR STAFF REPORT AND PUBLIC COMMENTS AND CONSIDER TAKING ACTION REGARDING A REQUEST TO FINAL PLAT LOT 5R, BLOCK 6, SHOEMAKER ADDITION, BEING APPROXIMATELY A 0.26 ACRE TRACT OF LAND IN THE CITY OF DECATUR, WISE COUNTY, TEXAS AND BEING A REPLAT OF LOTS 5 - 8, BLOCK 6, SHOEMAKER ADDITION AND MORE COMMONLY REFERRED TO AS 304 E. MAIN ST., DECATUR, TEXAS. A COMPLETE LEGAL DESCRIPTION OF THE PROPERTY IS FOUND ON THE PLAT EXHIBIT LOCATED IN THIS STAFF REPORT. **(APPLICATION RP2021-02—MR. DARRELL MCCANDLESS, ON BEHALF OF RICHARD BLACK) (THE PLANNING AND ZONING COMMISSION RECOMMEND APPROVAL, 5-0.)**

Council member Carpenter moved to approve the final plat as presented. Council member Reeves seconded the motion. The motion passed unanimously.

CLOSE PUBLIC HEARING:**END OF PLANNING AND ZONING REPORT:**

3. CONSIDER TAKING ACTION ON A SECOND READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DECATUR, TEXAS, REPEALING SECTION 4-26, "CODES ADOPTED", OF ARTICLE II, "BUILDING CONSTRUCTION STANDARDS", OF CHAPTER 4, "BUILDINGS AND BUILDING REGULATIONS", OF THE CODE OF ORDINANCES OF THE CITY OF DECATUR RELATING TO BUILDING AND CONSTRUCTION REGULATIONS AND ADOPTING A NEW SECTION 4-26, "CODES ADOPTED", TO ADOPT THE 2018 EDITIONS OF THE INTERNATIONAL BUILDING, MECHANICAL, PLUMBING, RESIDENTIAL, FUEL GAS, ENERGY CONSERVATION, EXISTING BUILDING, AND SWIMMING POOL AND SPA CODES AND THE 2017 NATIONAL ELECTRICAL CODE, INCLUDING LOCAL AMENDMENTS; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING A PENALTY FOR VIOLATION OF THIS ORDINANCE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; ORDERING PUBLICATION AND PROVIDING AN EFFECTIVE DATE.

Council member Allen moved to approve the ordinance as presented with an effective date of July 1, 2021. Council member Carpenter seconded the motion. The motion passed unanimously.

4. CONSIDER TAKING ACTION ON SECOND READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DECATUR, TEXAS, AMENDING SECTION 6-56, "FIRE PREVENTION CODE ADOPTED", OF ARTICLE III, "FIRE PREVENTION STANDARDS", OF CHAPTER 6, "FIRE PREVENTION AND PROTECTION", OF THE CODE OF ORDINANCES OF THE CITY OF DECATUR TO ADOPT THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE, WITH ALL LOCAL AMENDMENTS, FOR THE CITY OF DECATUR, TEXAS; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING A PENALTY FOR VIOLATION OF THIS ORDINANCE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; ORDERING PUBLICATION AND PROVIDING AN EFFECTIVE DATE.

Council member Allen moved to approve the ordinance as presented with an effective date of July 1, 2021. Council member Hayes seconded the motion. The motion passed unanimously.

5. CONSIDER TAKING ACTION ON A RESOLUTION AMENDING AUTHORIZED TEXPOOL REPRESENTATIVES AND DESIGNATING AUTHORIZED REPRESENTATIVES TO TRANSACT BUSINESS WITH TEXPOOL PARTICIPANT SERVICES.

Council member Carpenter moved to approve amending the resolution as presented and assign Ana Cañada as representative. Council member Allen seconded the motion. The motion passed unanimously.

6. COUNCIL TO HEAR UPDATE ON HAZARD MITIGATION PLAN; DISCUSSION OF SAME.

Fire Chief Mara informed council; Hazard mitigation is most effective at reducing loss when it is based on an inclusive, comprehensive, long-term plan that is developed before a disaster occurs. When done effectively, mitigation reduces the demand for response after an event, decreases the length of recovery after an event, and may increase resilience to effects from future events. Local governments must develop a hazard mitigation plan in order to receive certain types of non-emergency disaster assistance, including funding for mitigation projects.

7. PRESENTATION REGARDING THE DEDC FOUNDERS FUND PROGRAM; DISCUSSION OF SAME.

EDC Executive Director Holzbog informed council; the EDC board took action to approve this program. The money is already budgeted, the Founders Fund is the foundational infrastructure that will ensure Decatur is the leader for startup and early stage companies in Wise County. Any future projects will be presented to Council with an agreement and will require Council approval.

8. **CONSENT AGENDA** – All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - A. CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD MAY 10, 2021.
  - B. CONSIDER APPROVAL OF CEMETERY BOARD RE-APPOINTMENTS OF CYNTHIA DESROCHES, FABIOLA VALDEZ, JERRY WATSON, AND LADONNA WREN TO SERVE TWO-YEAR TERMS EACH ENDING MAY 31, 2023.

- C. CONSIDER APPROVAL OF CEMETERY BOARD RE-APPOINTMENTS OF ANGELA SMITH TO SERVE AS PRESIDENT AND FABIOLA VALDEZ TO SERVE AS VICE-PRESIDENT, TO SERVE TWO-YEAR TERMS EACH ENDING MAY 31, 2022.
- D. CONSIDER AND TAKE ACTION ON AN ENCROACHMENT AGREEMENT BETWEEN THE CITY OF DECATUR AND AMANDA MEADOR, FOR TWO (2) ACCESSORY STRUCTURES, LOCATED IN DRAINAGE AND UTILITY EASEMENTS AT 2803 SOUTH MURVIL STREET AND AUTHORIZE CITY MANAGER TO EXECUTE THE AGREEMENT.
- E. CONSIDER A REQUEST BY THE EAST SIDE ALUMNI TO CONDUCT A JUNETEENTH CELEBRATION ON SATURDAY, JUNE 19<sup>TH</sup> FROM 11: 00 A.M. TO 1:00 P.M. CLOSING THE 100 BLOCK OF MAIN STREET (FROM 9:00 A.M. TO 2:00 P.M. TO CLEAR VEHICLES).

Council member Hayes moved to approve the consent agenda as presented. Council member Carpenter seconded the motion. The motion passed unanimously.

9. DISCUSSION AND ACTION REGARDING CITY EVALUATION PROCESS, EVALUATION FORMS, CURRENT AND FUTURE STAFFING, TENURE OF EMPLOYEES AND SUCCESSION PLANNING.

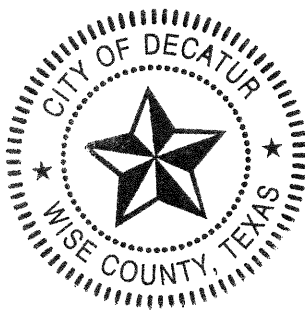
Councilmember Allen would like City Manager Shannon to complete a self-evaluation.

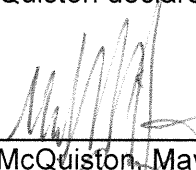
10. COUNCIL MEMBER REQUESTS FOR FUTURE AGENDA ITEMS.


No request at this time.

#### ADJOURNMENT

There being no further business, Mayor McQuiston declared the meeting adjourned at 6:41 p.m.



  
 Mike McQuiston, Mayor

  
 Diane Cockrell, TRMC, CMC, City Secretary