



CITY OF DECATUR, TEXAS

Development Services ★ 1601 S. State Street ★ Decatur, TX 76234 ★ (940) 393-0250 Voice ★ (940) 626-4629 Fax

Planning Department

2021 Submission Deadlines

*Planning and Zoning Commission (P&Z) and City Council Meeting Schedule

- All applications must be reviewed and approved by the DRC before being forwarded to the Planning and Zoning Commission and City Council. DRC meets every Thursday.
- Submissions must be complete per the appropriate application and application checklist. **INCOMPLETE SUBMISSIONS WILL BE REJECTED.**
- **Note: IN-PERSON APPLICATION WILL NOT BE ACCEPTED.**

SUBMITTAL DEADLINE	PLANNING AND ZONING COMMISSION	CITY COUNCIL	
<p>Submission deadline for all planning applications (plats, annexations, zoning changes, variances, Special Use Permits, Planned Developments, etc.) is as indicated below by 11:00 a.m.</p> <p>Complete submittals will be forwarded to the Development Review Committee (DRC) on Tuesdays. Incomplete applications will not be processed and returned. Application will need to be resubmitted on the next applicable deadline.</p>	<p>The Planning and Zoning Commission generally meets the first Tuesday of every month, unless otherwise noted below. If planning applications meet the application criteria, they will be forwarded to the Planning and Zoning Commission according to the meeting dates as follows (Zoning, PDs, SUPs and Annexation Petitions will take longer):</p>	<p>City Council meetings are held the second and fourth Mondays of the month, unless otherwise noted below. Unless otherwise requested, cases will be forwarded to the first City Council meeting following the Planning and Zoning Commission hearing date. City Council meeting dates are as follows:</p>	
	P&Z Meeting	First Meeting	Second Meeting
Monday, December 7, 2020	Tuesday, January 5, 2021 (VIRTUAL MEETING ONLY)	Monday, January 11, 2021	Monday, January 25, 2021
Monday, January 4, 2021	Tuesday, February 2, 2021 (VIRTUAL MEETING ONLY)	Monday, February 8, 2021	Monday, February 22, 2021
Monday, February 1, 2021	*+Tuesday, March 2, 2021 (VIRTUAL MEETING ONLY)	Monday, March 8, 2021	Monday, March 22, 2021
Monday, March 8, 2021	*+Tuesday, April 6, 2021 (VIRTUAL MEETING ONLY)	Monday, April 12, 2021	Monday, April 26, 2021
Monday, April 5, 2021	*+Tuesday, May 4, 2021 (VIRTUAL MEETING ONLY)	Monday, May 10, 2021	Monday, May 24, 2021
Monday, May 3, 2021	*+Tuesday, June 1, 2021 (VIRTUAL MEETING ONLY)	Monday, June 14, 2021	Monday, June 28, 2021
Monday, June 7, 2021	*+Tuesday, July 6, 2021 (VIRTUAL MEETING ONLY)	Monday, July 12, 2021	Monday, July 26, 2021
**Tuesday, July 6, 2021	*+Tuesday, August 3, 2021 (VIRTUAL MEETING ONLY)	Monday, August 9, 2021	Monday, August 23, 2021

Monday, August 9, 2021	*+Tuesday, September 7, 2021 (VIRTUAL MEETING ONLY)	Monday, September 13, 2021	Monday, September 27, 2021
**Tuesday, September 7, 2021	*+Tuesday, October 5, 2021 (VIRTUAL MEETING ONLY)	Monday, October 11, 2021	Monday, October 25, 2021
Monday, October 4, 2021	*+Tuesday, November 2, 2021 (VIRTUAL MEETING ONLY)	Monday, November 8, 2021	Monday, November 22, 2021
Monday, November 8, 2021	*+Tuesday, December 7, 2021 (VIRTUAL MEETING ONLY)	Monday, December 13, 2021	***Monday, December 27, 2021

***Dates reflect very best possible scenario. The size and scope of a project submittal WILL alter the timeline. Applications, other than plats, will move forward when Staff considers application is ready. Plats will follow the state mandated timeline, if application is complete.**

****If submittal Monday falls on a City Holiday, deadline will be moved to the following Tuesday, if possible. If not possible, the submittal date is the next deadline. Applications must be turned in by **11:00 a.m.** on the submittal date.**

*****Meeting may be cancelled or rescheduled due to City Holiday.**

***+Meetings may also be a “Virtual Meeting Only,” as a result of on-going COVID-19 crisis.**

Note: Application submittal deadlines are as listed above and in person application will NOT be accepted.