



# CITY OF DECATUR, TEXAS

Development Services ★ 1601 S. State Street ★ Decatur, TX 76234 ★ (940) 393-0250 voice ★ (940) 626-4629 fax

## AGENDA

### Planning and Zoning Commission Regular Meeting\*

Tuesday, May 4, 2021, at 5:30 P.M.

### VIA - VIDEOCONFERENCING

#### Call to Order

**ITEM 1:** Consider and take appropriate action regarding approval of the Planning and Zoning Commission Meeting Minutes from February 2, 2021.

**ITEM 2:** Consider and take appropriate action regarding approval of the Planning and Zoning Commission Meeting Minutes from March 2, 2021.

#### General Agenda Comments

***This videoconferencing meeting is being used to allow Commissioners, staff and public participants to join the meeting in the following manner:***

**Anyone may join the meeting via videoconference at [www.zoom.us/join](http://www.zoom.us/join) or via telephone by calling **1-346-248-7799**; meeting ID **988 5813 2625**; and Password **069758**.**

***If you join the meeting via Videoconferencing and want to address the Commission on an agenda item, you will need to have your camera on and hold up your hand when the Chairman calls for public comment and you will be recognized by the Chairman to address the Commission and will be allowed a total of three (3) minutes to provide comments regarding the posted agenda item for which the request to speak was submitted and you may speak during this item or during the Commission's consideration of individual items in accordance with City Council Rules of Procedure. The three (3) minute time period will be extended to six (6) minutes if a translator is required for a non-English speaker to communicate his/her comments regarding the posted agenda item for which the request to speak was filed. You may also email your comments to be read at the meeting to: [cfuss@decaturtx.org](mailto:cfuss@decaturtx.org) or [dragland@decaturtx.org](mailto:dragland@decaturtx.org) before and during the meeting on Tuesday, May 4<sup>th</sup>. Please provide your name, address and the agenda item number.***

#### Public Hearing Items:

**ITEM 3: ZC2021-01** Commission to hear staff report and public comments and consider taking action to make a recommendation to the City Council regarding an amendment to Appendix "B," "Zoning," of the Code of Ordinances of the City of Decatur, Texas to grant a zoning change and to amend the zoning map from a CO, Office Zoning District to a SF-2, Single-Family Residential Zoning District for an approximate 0.26 acres of land and including approximately 0.08 acres to the centerline of Main St. and 0.03 acres to the centerline of the alley, where adjacent to the subject tract. The property is more commonly referred to as 304 E. Main St., Decatur, Texas. **(Application ZC2021-01—Mr. Darrell McCandless, on behalf of Mr. Richard Black)**

**ITEM 4: RP2021-02** Commission to hear comments and take action to make a recommendation to the City Council regarding a request to final plat Lot 5R, Block 6, Shoemaker Addition, being approximately a 0.26 acre tract of land in the City of Decatur, Wise County, Texas and being a replat of Lots 5 - 8, Block 6, Shoemaker Addition and more commonly referred to as 304 E. Main St., Decatur, Texas. A complete legal description of the property is found on the plat exhibit located in the

staff report. **(Application RP2021-02—Mr. Darrell McCandless, on behalf of Mr. Richard Black)**

**Non-Public Hearing Items:**

**ITEM 5:** Discussion regarding Selection Criteria and process to serve on Planning and Zoning Commission.

**ITEM 6:** Discussion regarding options for holding future Commission meetings virtually, in person or hybrid approach.

**For Your Information Items:**

**ITEM 7:** New and/or future business items:

- a. As of agenda posting, the June 1, 2021, meeting has **no (0)** Planning applications. Submittal deadline was May 3, 2021, at 11:00 a.m. (If applications are received, the meeting will be a Virtual Only meeting unless otherwise decided.)

Prepared and posted this the 30<sup>th</sup> day of April, 2021, in accordance with Chapter 551, Texas Government Code.



Dedra Denée Ragland, AICP  
Planning and Development Director

**PURSUANT TO SECTION 551.127, TEXAS GOVERNMENT CODE, ONE OR MORE COMMISSIONERS OR EMPLOYEES MAY ATTEND THIS MEETING REMOTELY USING VIDEOCONFERENCING TECHNOLOGY. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCING EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC AT THE ADDRESS POSTED ABOVE AS THE LOCATION OF THE MEETING.**

**\*NOTE: THE PLANNING AND ZONING COMMISSION RESERVES THE RIGHT TO ADJOURN INTO A CLOSED MEETING AT ANY TIME REGARDING ANY ITEM ON THE AGENDA FOR WHICH IT IS LEGALLY PERMISSIBLE UNDER THE TEXAS OPEN MEETINGS ACT PURSUANT TO LGC 551.071.**