

**MINUTES OF THE  
WORKSHOP AND REGULAR – CITY COUNCIL MEETING  
Monday, April 25, 2022 at 5:30 p.m.**

Workshop and regular meeting of the Decatur City Council was called to order by Mayor Pro Tem Reeves at 5:32 p.m. Mayor Pro Tem Reeves declared a moment of silence. Mayor Pro Tem Reeves led the pledge. Those present included: Mayor Mike McQuiston (arrived at 5:38 p.m.), Council members Eddie Allen, Will Carpenter, Darlene Hilton and Melinda Reeves. Council member Hayes and Bennington were absent. Staff members present: City Manager Brett Shannon, Fire Chief Nate Mara, Assistant Fire Chief Deroy Bennett, Police Chief Delvon Campbell, Public Works/Airport Director Greg Hall, EDC Executive Director Holtzbog, Finance Director Ana Cañada, Technology Services Technician Sebastian Davis, Planning Coordinator Cheryl Fuss, City Secretary Asucena Garcia, Attorney Robin Cross and Richard Greene representing the Wise County Messenger. Connected via videoconferencing: City Engineer Earl Smith, Planning Director Dedra Ragland and Human Resource Director MaryAnn Henline.

***WORKSHOP 5:30 p.m.***

MONTHLY DEPARTMENT REPORTS – Fire Department, Planning and Zoning, Public Works/Airport and Finance.

Fire Department – Hear and discuss monthly report by Chief Nate Mara including relevant and follow-up discussion with Council and other staff.

Planning – Hear and discuss quarterly report as presented by Planning Director Ragland, including relevant and follow-up discussion with Council and other staff regarding the following items:

- A. Planning applications processed, including plats, zoning changes, sign variances, subdivision variances, design standards variances, and annexation cases; site plans/building permit reviews; and ordinance/policy amendments for January, February and March.
- B. Building permits and inspections, code compliance inspections and violations, environmental health permits and inspections and BSI testing and rebate report for January, February and March.

Public Works and Airport – Hear and discuss monthly report by Greg Hall, Public Works Director/Airport Manager, including relevant and follow-up discussion with Council and other staff.

Finance – Hear and discuss quarterly report by Ana Canada, Finance Director, including relevant and follow-up discussion with Council and other staff. Reports were provided.

***REGULAR MEETING 6:00 p.m.***

1. CONSIDER A SECOND READING AND TAKE APPROPRIATE ACTION REGARDING AN ORDINANCE OF THE CITY OF DECATUR, TEXAS ADOPTING AN ORGANIZATIONAL CHART FOR THE CITY; PROVIDING FOR THE CREATION OF A NEW DEPARTMENT, AND IDENTIFYING A NEW POSITION TO ASSIST AND DIRECTLY SUPERVISE THE PLANNING, DEVELOPMENT SERVICES AND INFRASTRUCTURE FUNCTIONS AND DEPARTMENTS OF THE CITY.

Council member Carpenter moved to approve and adopt the ordinance as presented. Council member Hilton seconded the motion. The motion passed unanimously.

2. CONSIDER AND TAKE APPROPRIATE ACTION ON A RESOLUTION ADOPTING UPDATED PERSONNEL POLICIES REGARDING PAID TIME OFF (PTO) AND DISCIPLINE FOR THE CITY OF DECATUR; AND PROVIDING AN EFFECTIVE DATE.

Council member Carpenter moved to approve and adopt the resolution including a Human Resource designee as presented. Council member Hilton seconded the motion. The motion passed unanimously.

3. CONSIDER A SECOND READING AND TAKE APPROPRIATE ACTION REGARDING AN ORDINANCE OF THE CITY OF DECATUR, TEXAS AMENDING ORDINANCE NO. 2021-09-12 ADOPTING THE 21-22 FISCAL YEAR BUDGET TO APPROPRIATE FUNDS FOR A 5% INCREASE IN EMPLOYEE SALARIES, TO BE EFFECTIVE MAY 2, 2022, AND TO FUND A NEWLY CREATED CITY ADMINISTRATIVE DEPARTMENT AND A NEW CITY POSITION TO SUPERVISE THE PLANNING, DEVELOPMENT SERVICES AND INFRASTRUCTURE FUNCTIONS AND DEPARTMENTS OF THE CITY WITH FUNDING PREVIOUSLY APPROPRIATED AND BUDGETED IN THE FY-21-22 BUDGET FOR THE BUILDING OFFICIAL, STAFF IDENTIFIED IN THE CITY'S ORGANIZATIONAL CHART AS PART OF THE BUILDING DEPARTMENT, AND RELATED EXPENSES BEING TRANSFERRED TO THE NEW BUDGET FOR THE BUILDING DEPARTMENT; AND PROVIDING AN EFFECTIVE DATE.

Council member Allen moved to approve and adopt the ordinance as presented. Council member Carpenter seconded the motion. The motion passed unanimously.

4. SCHEDULE A PUBLIC HEARING RELATED TO THE PROPOSED DECATUR CITY PROPERTY ASSESSED CLEAN ENERGY ("PACE") PROGRAM, INCLUDING THE REPORT MADE AVAILABLE FOR PUBLIC INSPECTION, AS REQUIRED BY SECTION 399.08 OF THE PACE ACT, CHAPTER 399 OF THE TEXAS LOCAL GOVERNMENT CODE.

Public hearing scheduled for May 9, 2022.

5. CONSIDER AND TAKE APPROPRIATE ACTION ON RESOLUTION 2022-04-07, A RESOLUTION OF THE CITY OF DECATUR, TEXAS, ESTABLISHING THE CITY OF DECATUR PROPERTY ASSESSED CLEAN ENERGY ("PACE") PROGRAM.

No action taken.

6. CONSIDER AND TAKE APPROPRIATE ACTION ON A PROFESSIONAL SERVICE AGREEMENT FOR ADMINISTRATION OF A PROPERTY ASSESSED CLEAN ENERGY ("PACE") PROGRAM WITH LONE STAR PACE; AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE NECESSARY DOCUMENTS.

No action taken.

7. **CONSENT AGENDA** – All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- A. CONSIDER AND TAKE ACTION ON APPROVAL OF MINUTES OF COUNCIL MEETING HELD MARCH 28, 2022 AND APRIL 11, 2022.

- B. CONSIDER AND TAKE APPROPRIATE ACTION ON REAPPOINTMENT OF WISE COUNTY WATER SUPPLY DISTRICT BOARD MEMBERS GARY COCANOUGH AND DWIGHT REEVES TO A TWO YEAR TERM TO EXPIRE MAY 2024.
- C. CONSIDER AND TAKE APPROPRIATE ACTION ON RE-APPOINTMENT OF CECIL (BUSTER) CHANDLER TO THE EDC BOARD FOR A TERM TO EXPIRE MAY 31, 2024.
- D. CONSIDER AND TAKE APPROPRIATE ACTION ON RE-APPOINTMENT OF LIBRARY BOARD MEMBERS WITH TERMS TO EXPIRE MAY 31, 2024:
  - a. Nancy Rosendahl
  - b. Angela Smith
  - c. Kristin Tribe
  - d. Cathy Talley
- E. CONSIDER AND TAKE APPROPRIATE ACTION ON RE-APPOINTMENT OF PARKS BOARD MEMBERS WITH TERMS TO EXPIRE MAY 31, 2024:
  - a. Cary Bohn
  - b. Michael Eaton
  - c. Jafid Herrera
- F. CONSIDER AND TAKE APPROPRIATE ACTION ON RE-APPOINTMENT OF MAIN STREET ADVISORY BOARD MEMBERS WITH TERMS TO EXPIRE MAY 31, 2024:
  - a. Theresa Thornton
  - b. John Lanier
  - c. Cyndi Fernihough
  - d. Richard Young
  - e. Chris Fernihough
  - f. Josie Cruz
  - g. Peyton Swick
  - h. Meagan Fuller
  - i. Candy Janopolous
- G. CONSIDER AND TAKE APPROPRIATE ACTION ON RE-APPOINTMENTS OF HOUSING AUTHORITY BOARD MEMBERS WITH TERMS TO EXPIRE MAY 31, 2024:
  - a. Barbara Foster
  - b. Christi Rhine
  - c. Jeff Sicking

Council member Carpenter moved to approve the consent agenda as presented. Council member Hilton seconded the motion. The motion passed unanimously.

8. COUNCIL TO HEAR PUBLIC INPUT (please complete a Speaker Registration Form before speaking) each speaker will be limited to 3 minutes, the Open Meeting Act does not allow for discussion in response to the comments, comments should be directed to the Council as a whole rather than to individual members, and no action will be taken by the Council.

No public comments.

Convened into Executive Session at 6:47 p.m.

- 9. **EXECUTIVE SESSION:** IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ., THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING:

**PERSONNEL MATTERS. §551.074:** TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE: INTERIM CITY MANAGER AND CITY MANAGER CANDIDATES

**CONSULTATION WITH ATTORNEY. §551.071(2):** CONSULTATION WITH ATTORNEY ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER RE: CITY PERSONNEL POLICIES

Reconvened into Regular Session at 7:31p.m.

- 10. **RECONVENE INTO OPEN SESSION** - IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, CHAPTER 551, THE CITY COUNCIL WILL RECONVENE INTO REGULAR SESSION TO CONSIDER ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

No action taken.

- 11. COUNCIL TO HEAR PUBLIC INPUT

No public comments.

- 12. COUNCIL MEMBER REQUESTS FOR FUTURE AGENDA ITEMS.

**ADJOURNMENT**

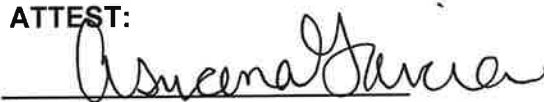
Mayor McQuiston declared the meeting adjourned at 7:33 p.m.

**APPROVED:**



Mike McQuiston, Mayor

**ATTEST:**



Asucena Garcia, TRMC, City Secretary

