



CITY OF DECATUR, TEXAS

1601 S. State Street
Phone 940-393-0250* email: development@decaturtx.org

Contractor Registration

Date Stamp: _____

There is NO annual fee to register as a contractor with the City of Decatur.

Type of Registration			
	Backflow Prevention Assembly Tester*		Irrigation Contractor*
	Certified Pool Operator		Mechanical Contractor*
	Demolition Contractor		Plumbing Contractor*
	Electrical Contractor*		Water Treatment Specialist*
	Energy Tester #		Pool Contractor
	Fence Contractor		Roofing Contractor
	Foundation Contractor		Sign Contractor
	General Building Contractor		Sign Electrical Contractor*

***PLEASE PROVIDE A COPY OF YOUR STATE ISSUED LICENSE**

Registration Information

- Please provide a **separate PDF** of each required license and valid Government Issued ID at the time of registration.
- Annual registration per license is required. Email individual PDF documents to development@decaturtx.org.
- Permits will not be issued if city registration and / or state license is not current.
- Please notify our office of any change in address or telephone number.
- All backflow testers are required to provide a current instrument calibration report.
- Masters Contractor must provide names below of all persons authorized to pull permits.
- It is the responsibility of the License Holder to notify the City if there are changes to their contractor registration, including but not limited to, persons authorized to pull permits under this registration.

Contractor's Company Information

Company Name _____ E-mail _____

Address _____ City _____ State _____ Zip _____

Business Phone _____ Fax _____

Contact Name _____ Email _____

Master License Holder or General Contractor Information:

Contractor Name _____ E-mail _____

Address _____ City _____ State _____ Zip _____

Phone _____ Cell _____ Fax _____

Persons authorized to pull permits under this Registration as the company's Authorized Agent(s): (Provide I.D. for each authorized agent)

1. _____ 2. _____

3. _____ 4. _____

SPECIAL NOTE:

The Master Contractor, the Contractor, or the Authorized Agent who is authorized to pull permits, must be the person who signs the permit application.

Signature of License Holder/Contractor: _____ Date: _____



CONTRACTOR - REGISTRATION

*** No Registration Fee (Effective 10/01/09)**

CONTRACTOR REGISTRATION REQUIREMENTS

CONTRACTOR TYPE	REGISTRATION REQUIREMENTS
BACKFLOW	1. Annual signed contractors application by licensed contractor for trade applicable 2. Color photo copy of applicant's valid Government Issued ID 3. Photo copy of applicant's valid Backflow Testers license 4. Copy of current instrument calibration report for all testing equipment
ELECTRICAL	1. Annual signed contractors application by licensed contractor for trade applicable 2. Color photo copy of applicant's valid Government Issued ID 3. Photo copy of applicant's valid Master Electricians license 4. Photo copy of applicant's valid Texas Electrical Contractors Certificate
ENERGY TESTER	1. Annual signed contractors application by licensed contractor for trade applicable 2. Color photo copy of applicant's valid Government Issued ID 3. Photo copy of applicant's valid Energy Tester Certificate
General Contractor & Fence/Roof/ Foundation Demolition/Pool	1. Annual signed contractors application by contractor for trade applicable 2. Color photo copy of applicant's valid Government Issued ID
IRRIGATION	1. Annual signed contractors application by licensed contractor for trade applicable 2. Color photo copy of applicant's valid Government Issued ID 3. Photo copy of applicant's valid Irrigators license
MECHANICAL (HVAC)	1. Annual signed contractors application by licensed contractor for trade applicable 2. Color photo copy of applicant's valid Government Issued ID 3. Photo copy of applicant's valid Master A/C & Refrigeration license
PLUMBING	1. Annual signed contractors application by licensed contractor for trade applicable 2. Color photo copy of applicant's valid Government Issued ID 3. Photo copy of applicant's valid Master Plumbers license * Verify liability insurance on the TSBPE website EACH time a permit is pulled
POOL / SPA	1. Annual signed contractors application by licensed contractor for trade applicable 2. Color photo copy of applicant's valid Government Issued ID
NON-ELECTRICAL SIGN	1. Annual signed contractors application by licensed contractor for trade applicable 2. Color photo copy of applicant's valid Government Issued ID
ELECTRICAL SIGN	1. Annual signed contractors application by licensed contractor for trade applicable 2. Color photo copy of applicant's valid Government Issued ID 3. Photo copy of applicant's valid Master Sign Electricians license 4. Photo copy of applicant's valid Texas Electrician Contractors Certificate
WATER TREATMENT SPECIALIST	1. Annual signed contractors application by licensed contractor for trade applicable 2. Color photo copy of applicant's valid Government Issued ID 3. Photo copy of applicant's valid Water Treatment Specialist Certificate
<p style="text-align: center;">Property Owners may obtain certain types of permits if they provide Homestead Exemption Proof for the property the permit is being requested for, <u>AND</u> the property owner is doing the permitted work themselves.</p>	