Application for Restricted Prior Service Credit



MEMBER INFORMATION

Ple	ease type or use only i	black ink and do not	highlight. Any corrections must be initiale	ed.		
Me	mber's Name (first, mic	ddle, last)	Social Security Number	Social Security Number		
Mailing Address				Daytime Phone Numbe	Daytime Phone Number	
City State Zip				TMRS Identification Nur	TMRS Identification Number (not required)	
1.	MEMBER CERTIFICATION I hereby apply for Restricted Prior Service Credit with the Texas Municipal Retirement System and certify that I was					
	previously emplo	oyed as a full-time	(name of former e	(name of former employer) or have		
refunded (forfeited) service under						
	or retiremen	To (MM/YYYY)	Department/Position	Total Months		
	FIGHT (IVIIVI/ 1 1 1 1)	IO (IVIIVI/ T T T T)	Department/Position		Total Months	
Me	mber's Signature			Date Signed (MM/DD/YY	YY)	
2.	I hereby verify the service performed retirement syste	nat to the best of ed by the applica m. I also hereby v	CATION OF SERVICE my knowledge, and after appropria nt for this entity, or correctly repres verify that the entity for which the e in the instructions provided with the	sents forfeited service performed employee previously worked is an	under this statewid	
Name of Entity				Employer Phone Number	Employer Phone Number	
Official Signature				Date Signed (MM/DD/YY	Date Signed (MM/DD/YYYY)	
Printed Name and Title				E-mail Address	E-mail Address	
3.	I hereby certify t	hat I have examir	npleted by current employer, or by last empleted the application of the above naice certified by the former employe	amed member for Restricted Prio		
City Name				City Phone Number	City Phone Number	
Signature of City Official				Date Signed (MM/DD/YY	Date Signed (MM/DD/YYYY)	
Pri	nted Name and Title					

Please read the instructions provided with this form.



Application for Restricted Prior Service Credit Instructions

This credit can be granted for service performed:

- As a full-time, paid employee of:
 - The United States federal government;
 - Any public authority or agency created by the United States;
 - Any state or territory of the United States;
 - Any political subdivision of any state in the United States;
 - Any public agency or authority created by a state or territory in the United States; or
 - An institution of higher education at which the person is commissioned as a campus security personnel employee under Section 51.212 of the Education Code.

Note: The member may not have received TMRS service credit for this public service, including combined service credit under the Proportionate Retirement Program.

- As an employee of the State of Texas or any branch, agency, or subdivision of the state for which the person received service credit under:
 - The Employees Retirement System of Texas;
 - The Teacher Retirement System of Texas;
 - The Judicial Retirement System of Texas (Plan I or Plan II);
 - The Texas County and District Retirement System;
 - The Texas Municipal Retirement System; or
 - The City of Austin Employees Retirement System.

Note: The member may obtain this credit only if the credit has been forfeited because of withdrawal of contributions and the credit has not been reinstated.

HOW TO COMPLETE THIS FORM

The "Member Information" and "Member Certification" sections should be completed by the member. All periods of service should be listed. If service was not continuous, each period should be listed separately. Employees may receive one month of Restricted Prior Service Credit for each month of service to the entity.

The "Former Employer Verification of Service" section should be completed by the former employer. The official custodian of personnel records of the former employer should verify the service performed by the applicant. Upon verification, the official should return this form to the member for further processing. This section should not be completed if the member:

- Is applying for active duty military service (a copy of the member's DD214 discharge document will be required); or
- Is applying for previously forfeited TMRS credit. TMRS can verify this service.

The "City Certification" section should be completed by the member's last employing municipality. After the other sections have been completed, and the city is satisfied that the claim is correct, the custodian of city personnel records shall endorse this claim as approved and mail the original application to TMRS at P.O. Box 149153, Austin, TX 78714-9153.

IMPORTANT

- If a member is applying for credit with more than one entity, an application must be completed for each entity.
- This prior service credit is "restricted" to time credit only for vesting and retirement eligibility purposes and has no monetary value.
- The city must have authorized Restricted Prior Service Credit by ordinance.
- Upon receipt of the application, TMRS will verify that the service has not been previously granted, and will update the member's account.
- The member applying for the credit must have been an employee on or after the date the city adopted Restricted Prior Service Credit.

SERVICE NOT ACCEPTED

The following service is not eligible for Restricted Prior Service Credit:

- National Guard or any military time that was not active duty;
- Private corporations or companies;
- Part time employment;
- Various elected officials:
- Volunteer work;
- Temporary or seasonal work; or
- Current service credit in TMRS or another Proportionate Retirement Program system.