

EMERGENCY ORDINANCE NO. 2020-3-08

**CITY COUNCIL OF THE CITY OF DECATUR, TEXAS
DECLARATION OF LOCAL DISASTER FOR PUBLIC HEALTH
EMERGENCY AND ORDER FOR PREPAREDNESS AND
MITIGATION OF CORONAVIRUS (COVID-19); AND PROVIDING
A PENALTY FOR VIOLATIONS HEREOF**

WHEREAS, beginning in December 2019, Coronavirus Disease (COVID-19), has spread throughout the world and has now been declared a global pandemic by the World Health Organization; and

WHEREAS, symptoms of COVID-19 include fever, coughing, and shortness of breath, and in some cases the virus has caused death; and

WHEREAS, the known cases of COVID-19 diagnosed in the State of Texas are currently increasing daily and the disease is easily transmitted through person to person contact, especially in group settings, thus, it is essential that the spread of the virus be slowed to protect members of the public, to protect the ability of public and private health care providers to handle the influx of new patients and to safeguard public health and safety; and

WHEREAS, Community spread COVID-19 cases have been positively confirmed in neighboring cities and counties; and

WHEREAS, the Mayor of Decatur serves as the Director of the Office of Emergency Management, has designated the **Decatur Fire Chief, Nate Mara**, as the Emergency Management Coordinator (“Coordinator”) and delegated to the Coordinator the authority for execution of his duties and responsibilities as set forth in Chapter 2, “Administration” of Article VII, “Emergency Management”, of the Code of Ordinances of the City of Decatur, Texas (“Article VII”); and

WHEREAS, the Mayor has determined it necessary to declare a local state of disaster due to public health emergency, and rather than exercising his authority to issue a declaration of local disaster for a seven-day period and seek extension or continuation by City Council, the Mayor has determined it necessary to present this Ordinance to the City Council to take effect at **11:59 p.m. on March 24, 2020** and to remain in effect until repealed by City Council; and

WHEREAS, Section 3.07 of the Home Rule Charter of the City provides that a state of emergency may be declared by vote of the City Council, and that during such state of emergency, the Mayor, or in his absence or disability, the Mayor Pro Tem shall have all the powers which would be vested in the Council by state law to the extent he considers reasonable, or necessary for the protection of persons or property; and

WHEREAS, pursuant to Section 2-297 of Article VII, upon declaration of a crisis, the Mayor is vested with the full power and authority to provide by Proclamation all regulations

reasonably necessary to protect the health, security, safety, peace, life and property of the City and its inhabitants during the time of such crisis; and

WHEREAS, Section 3.07 of the Charter further provides the Mayor, or person authorized by the Charter to carry out the duties of Mayor, or the Council by a majority vote, shall be authorized to declare the emergency terminated; and

WHEREAS, Governor Abbott issued Executive Order GA-08 on March 19, 2020 Relating to COVID-19 Preparedness and Mitigation (“GA-08”) incorporating Guidelines from President Trump and the United States Centers for Disease Control (“CDC”); and

WHEREAS, because it is imperative that the City take action to slow the spread of COVID-19, the Council has reviewed current City functions, including the use of City facilities, City services and operations and public gatherings and has determined it necessary and appropriate to adopt this Ordinance for the preservation of public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, TEXAS:

Section 1. Incorporation of Premises.

- 1.01. **Recitals.** The premises set forth above are the stated findings of the City Council of the City of Decatur, serve as the basis for and are incorporated into this Ordinance as if written word for word.
- 1.02. **Order of Governor Abbott.** Executive Order, GA-08, is attached hereto as **Exhibit “A”** and is incorporated into this Ordinance as if written word for word.
- 1.03. **The President’s Coronavirus Guidelines for America.** The President’s Coronavirus Guidelines for America are attached hereto as **Exhibit “B”** and incorporated into this Ordinance as if written word for word.
- 1.04. **The Wise County Disaster Declaration and Executive Order.** The Wise County Disaster Declaration and Executive Order of the Wise County Judge, a copy of which is attached hereto as **Exhibit “C”** and incorporated into this Ordinance as if written word for word.

Section 2. Local Disaster for Public Health Emergency Declared. A local state of disaster for public health emergency is hereby declared for the City of Decatur, a Texas home-rule municipal corporation, pursuant to Chapter 2, “Administration” of Article VII, Emergency Management, of the Code of Ordinances of the City of Decatur, Texas (“Article VII”) effective **11:59 p.m. on March 24, 2020** and shall continue in effect until discontinued by action of the Decatur City Council or as otherwise provided by law.

Section 3. Publication and Filing of Declaration and Ordinance. Pursuant to Section 2-298 of Article VII, this ordinance declaring a local state of disaster for public health emergency shall be given in the official newspaper of the City, by local radio, or by circulating notice or posting signs at conspicuous places. The City of Decatur will promptly provide copies of this Ordinance by posting on the City of Decatur website. In addition, the

owner, manager, or operator of any facility that is likely to be impacted by this Ordinance is strongly encouraged to post a copy of this Ordinance onsite and to provide a copy to any member of the public asking for a copy.

Section 4. Orders Adopted. Pursuant to Health and Safety Code Section 122.006, the City may adopt rules to protect the health of persons in the City and provide for the establishment of quarantine stations, emergency hospitals, and other hospitals. Additionally, the City Council is authorized to adopt rules related to the use and operation of City facilities and the provision of City services. Effective as of **11:59 p.m. on March 24, 2020** and continuing in effect until discontinued by action of the Decatur City Council or as otherwise provided by law, the following orders shall apply within the corporate limits of the City of Decatur:

A. Definitions.

1. **Community Gathering:** For purposes of this Order, **Community Gathering** is any indoor or outdoor event or convening, subject to the exceptions and clarifications below, that brings together or is likely to bring together ten (10) or more persons at the same time in a single room or other single confined or enclosed space, such as an auditorium, theatre, stadium (indoor or outdoor), arena or event center, meeting hall, conference center, large cafeteria, or any other confined indoor or confined outdoor space.

2. **Essential Services:** Essential Services means services, by whomsoever rendered, and whether rendered to the government or to any other person, the interruption of which would endanger life, health or personal safety of the whole or part of the population. Essential services as defined by the U.S. Department of Homeland Security Cyber and Infrastructure Security Agency's (CISA) Essential Critical Infrastructure Workforce Memorandum dated March 19, 2020 may continue to their operation appropriately modified to account for Centers for Disease Control (CDC) workforce and consumer protection guidance.

B. Community Gatherings: The City of Decatur strongly recommends canceling, rescheduling, or not attending a Community Gathering. The City of Decatur strongly urges organizations that serve high-risk populations to cancel gatherings of more than ten (10) people. These recommendations are based on the Social Distancing Practices attached to this Order as **Exhibit "D"**, a copy of which is attached hereto and incorporated herein, as well as the "Implementation of Mitigation Strategies for Communities with Local COVID-19 Transmission" issued by the United States Centers for Disease Control and Prevention ("CDC"). The City of Decatur urges people to not attend non-essential gatherings of any nature during the duration of this Ordinance in order to help slow down the spread of the COVID-19 virus.

- C. Essential Services and City Facilities.** The City of Decatur provides essential services required to maintain the health, safety and welfare of the public generally and of the residents of the City of Decatur; therefore, City facilities necessary for City staff to provide essential services shall remain open to the public; provided however, that social distance shall be practiced at all times within those City facilities that are open to the public and the following facilities are determined not to be classified as a facility that provides essential services, thus such facilities shall be closed to the public until further action pursuant to this Ordinance:
- i. Conference Center; and
 - ii. Public Library.

Notwithstanding the foregoing, the City Manager may recommend that other actions be taken to limit in person interactions at City facilities and to address City staff, and the Mayor is hereby expressly authorized to provide such approval and take such action as necessary to ensure that the purposes of this Ordinance are effected.

- D. Municipal Court Proceedings.** Nonessential Municipal Court shall be postponed in accordance with orders issued by the Presiding Judge and recommendation of the Office of Court Administration, operating under the direction and supervision of the Texas Supreme Court.
- E. Fees and Interruption of Utility Services.** The Mayor is authorized to direct the City Manager or designee to take necessary actions regarding fees associated with utility billing, including without limitation, extending time for payment and suspending utility shut offs for customers negatively impacted by job loss or reduced income who can provide verifiable documentation that their hardship is a direct result of COVID-19.
- F. Council Meetings.** Section 2.09 of the Home Rule Charter of the City of Decatur requires that the City Council hold two (2) regular meetings each month unless cancelled by a $\frac{3}{4}$ vote of all Council members present, and given the current pandemic, the City Council hereby votes to cancel the regular Council meetings for the remainder of March, 2020, April, 2020, and May, 2020; provided however, the Mayor is hereby authorized to call and order such regular or other meetings during the months of March, April and/or May, 2020 as necessary to conduct the business of the City provided that such meetings shall be open to the public pursuant to any means allowed by law.
- G. Board and Commission Meetings.** The Mayor is authorized to postpone or cancel any and all meetings of a board or commission of the City of Decatur as he determines appropriate based upon updated orders of the federal, State or local government.

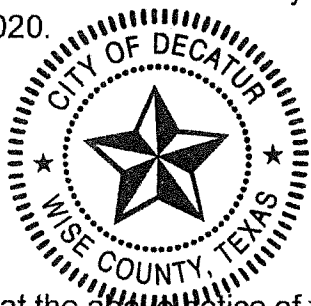
local government.

Section 5. Penalty. Failure to comply with this Ordinance or the City's Emergency Management Plan or with a rule, order, or ordinance adopted thereunder is an offense and any person who fails to follow orders issued by the Emergency Services Director as described in the Plan, or any rule or ordinance adopted pursuant to this Ordinance or the Plan, shall be punished by a fine of up to \$1,000, or confinement in jail for a term of up to 180 days, as authorized by Section 418.173, Texas Government Code.

Section 6. Severability. If any subsection, sentence, clause, phrase, or word of this Ordinance or any application of it to any person, structure, gathering, or circumstance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, then such decision will not affect the validity of the remaining portions or applications of this Ordinance. This Ordinance approves and ratifies all actions taken in response to COVID-19 prior to its adoption.

Section 7. Continuation, Publication and Effective Date. Pursuant to Section 3.07(b), the emergency powers herein provided shall be exercised only to the extent made necessary by the nature of the emergency and during the continuation of the state of emergency. This ordinance shall be published in accordance with Section 3.12 of the Charter; however, it shall become effective immediately at 11:59pm on March 24, 2020. Pursuant to Section 3.07 of the Charter, the state of emergency declared hereby shall remain in effect until the Mayor, or person authorized by the Charter to carry out the duties of Mayor, or the Council by a majority vote, declares the emergency to be terminated.

PASSED AND APPROVED by 7 members of the City Council on this the 23rd day of March, 2020.




MARTIN WOODRUFF, MAYOR

CERTIFICATE

I certify that the above notice of this Ordinance was published in accordance with Section 3.12 of the Charter, was posted on the City of Decatur website, and is on file in the Office of the Decatur City Secretary. Additionally, I certify that this Ordinance was published official newspaper of the City, by local radio, or by circulating notice or posting signs at conspicuous places.



DIANE COCKRELL, CITY SECRETARY

Exhibit "A"

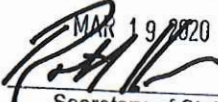


GOVERNOR GREG ABBOTT

March 19, 2020

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
11:59 AM O'CLOCK

The Honorable Ruth R. Hughs
Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

MAR 19 2020

Secretary of State


Dear Secretary Hughs:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

Executive Order No. GA-08 relating to COVID-19 preparedness and mitigation.

The original executive order is attached to this letter of transmittal.

Respectfully submitted,


Gregory S. Davidson
Executive Clerk to the Governor
GSD/gsd

Attachment

Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
March 19, 2020

EXECUTIVE ORDER
GA 08

Relating to COVID-19 preparedness and mitigation.

WHEREAS, the novel coronavirus (COVID-19) has been recognized globally as a contagious respiratory virus; and

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying that COVID-19 poses an imminent threat of disaster for all counties in the state of Texas; and

WHEREAS, COVID-19 continues to spread and to pose an increasing, imminent threat of disaster throughout Texas; and

WHEREAS, the Centers for Disease Control and Prevention (CDC) has advised that person-to-person contact heightens the risk of COVID-19 transmission; and

WHEREAS, the President's Coronavirus Guidelines for America, as promulgated by President Donald J. Trump and the CDC on March 16, 2020, call upon Americans to slow the spread of COVID-19 by avoiding social gatherings in groups of more than 10 people, using drive-thru, pickup, or delivery options at restaurants and bars, and avoiding visitation at nursing homes, among other steps; and

WHEREAS, the Texas Department of State Health Services has now determined that, as of March 19, 2020, COVID-19 represents a public health disaster within the meaning of Chapter 81 of the Texas Health and Safety Code; and

WHEREAS, under the Texas Disaster Act of 1975, "[t]he governor is responsible for meeting . . . the dangers to the state and people presented by disasters" (Section 418.001 of the Texas Government Code), and the legislature has given the governor broad authority to fulfill that responsibility.

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby order the following on a statewide basis effective 11:59 p.m. on March 20, 2020, and continuing until 11:59 p.m. on April 3, 2020, subject to extension thereafter based on the status of COVID-19 in Texas and the recommendations of the CDC:

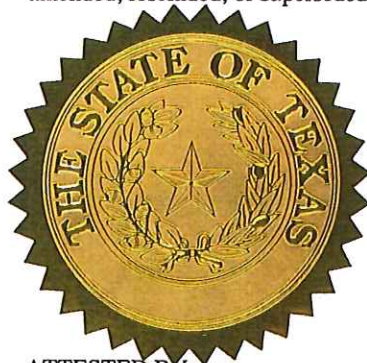
FILED IN THE OFFICE OF THE
SECRETARY OF STATE
11:59 AM O'CLOCK

MAR 19 2020

- Order No. 1 In accordance with the Guidelines from the President and the CDC, every person in Texas shall avoid social gatherings in groups of more than 10 people.
- Order No. 2 In accordance with the Guidelines from the President and the CDC, people shall avoid eating or drinking at bars, restaurants, and food courts, or visiting gyms or massage parlors; provided, however, that the use of drive-thru, pickup, or delivery options is allowed and highly encouraged throughout the limited duration of this executive order.
- Order No. 3 In accordance with the Guidelines from the President and the CDC, people shall not visit nursing homes or retirement or long-term care facilities unless to provide critical assistance.
- Order No. 4 In accordance with the Guidelines from the President and the CDC, schools shall temporarily close.

This executive order does not prohibit people from visiting a variety of places, including grocery stores, gas stations, parks, and banks, so long as the necessary precautions are maintained to reduce the transmission of COVID-19. This executive order does not mandate sheltering in place. All critical infrastructure will remain operational, domestic travel will remain unrestricted, and government entities and businesses will continue providing essential services. For offices and workplaces that remain open, employees should practice good hygiene and, where feasible, work from home in order to achieve optimum isolation from COVID-19. The more that people reduce their public contact, the sooner COVID-19 will be contained and the sooner this executive order will expire.

This executive order supersedes all previous orders on this matter that are in conflict or inconsistent with its terms, and this order shall remain in effect and in full force until 11:59 p.m. on April 3, 2020, subject to being extended, modified, amended, rescinded, or superseded by me or by a succeeding governor.



Given under my hand this the
19th day of March, 2020.

Handwritten signature of Greg Abbott in black ink.

GREG ABBOTT
Governor

ATTESTED BY:

Handwritten signature of Ruth R. Hughes in black ink.

RUTH R. HUGHES
Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
11:59 AM O'CLOCK

MAR 19 2020

15 DAYS TO SLOW THE SPREAD

Listen to and follow the directions of your **STATE AND LOCAL AUTHORITIES**.

IF YOU FEEL SICK, stay home. Do not go to work. Contact your medical provider.

IF YOUR CHILDREN ARE SICK, keep them at home. Do not send them to school. Contact your medical provider.

IF SOMEONE IN YOUR HOUSEHOLD HAS TESTED POSITIVE for the coronavirus, keep the entire household at home. Do not go to work. Do not go to school. Contact your medical provider.

IF YOU ARE AN OLDER PERSON, stay home and away from other people.

IF YOU ARE A PERSON WITH A SERIOUS UNDERLYING HEALTH CONDITION that can put you at increased risk (for example, a condition that impairs your lung or heart function or weakens your immune system), stay home and away from other people.



DO YOUR PART TO SLOW THE SPREAD OF THE CORONAVIRUS

Even if you are young, or otherwise healthy, you are at risk and your activities can increase the risk for others. It is critical that you do your part to slow the spread of the coronavirus.

Work or engage in schooling **FROM HOME** whenever possible.

IF YOU WORK IN A CRITICAL INFRASTRUCTURE INDUSTRY, as defined by the Department of Homeland Security, such as healthcare services and pharmaceutical and food supply, you have a special responsibility to maintain your normal work schedule. You and your employers should follow CDC guidance to protect your health at work.

AVOID SOCIAL GATHERINGS in groups of more than 10 people.

Avoid eating or drinking at bars, restaurants, and food courts — **USE DRIVE-THRU, PICKUP, OR DELIVERY OPTIONS.**

AVOID DISCRETIONARY TRAVEL, shopping trips, and social visits.

DO NOT VISIT nursing homes or retirement or long-term care facilities unless to provide critical assistance.

PRACTICE GOOD HYGIENE:

- *Wash your hands, especially after touching any frequently used item or surface.*
- *Avoid touching your face.*
- *Sneeze or cough into a tissue, or the inside of your elbow.*
- *Disinfect frequently used items and surfaces as much as possible.*

CORONAVIRUS.GOV

School operations can accelerate the spread of the coronavirus. Governors of states with evidence of community transmission should close schools in affected and surrounding areas. Governors should close schools in communities that are near areas of community transmission, even if those areas are in neighboring states. In addition, state and local officials should close schools where coronavirus has been identified in the population associated with the school. States and localities that close schools need to address childcare needs of critical responders, as well as the nutritional needs of children.

Older people are particularly at risk from the coronavirus. All states should follow Federal guidance and halt social visits to nursing homes and retirement and long-term care facilities.

In states with evidence of community transmission, bars, restaurants, food courts, gyms, and other indoor and outdoor venues where groups of people congregate should be closed.



**Wise County Disaster Declaration
and Executive Order of the Wise County Judge**

WHEREAS, beginning in December 2019, a novel coronavirus, now designated SARS-CoV2 which causes the disease COVID-19, has been declared a global pandemic by the World Health Organization; and

WHEREAS, symptoms of COVID-19 can range from mild to severe illness and cause further complications including death; and

WHEREAS, the COVID-19 virus mainly spreads between people who are in close contact with one another through respiratory droplets produced when an infected person coughs or sneezes; and

WHEREAS, Wise County is taking extraordinary measures to prevent the spread of this potentially devastating disease in our communities; and

WHEREAS, the Wise County Office of Emergency Management and the Wise County Emergency Medical Services has established emergency protective measures, mitigation procedures and emergency response plans for this type of health emergency; and

WHEREAS, this International Health Emergency has created a serious health emergency requiring the issuance of a Disaster Declaration and the implementation of the Wise County Emergency Operations Plan, the Wise County Pandemic Influenza Preparedness Plan, and associated Emergency Policies; and

WHEREAS, the Governor issued a statewide executive order on March 19, 2020, designed to create social distancing and slow the spread of COVID-19; and

WHEREAS, a state of disaster requires that certain emergency protective measures be taken pursuant to the Texas Disaster Act of 1975 relating to Emergency Management and Public Health, pursuant to Texas Government Code Chapter 418 and Commissioners Court Order No. 100; and

WHEREAS, the surrounding geographic area around Wise County has seen a significant increase in confirmed cases of COVID-19; and

WHEREAS, Wise County wishes to further limit the potential spread of COVID-19 in our communities;

NOW, THEREFORE, this Executive Order shall take effect at 11:59 p.m. on March 24, 2020 and continue for not more than seven days unless authorized by the Wise County Commissioners or amended/rescinded by the County Judge:

1. A Declaration of local state of disaster activates the Wise County Emergency Operations Plan.
2. This Declaration hereby limits the size of gatherings to no more than 10 people and mandates the cancellation of all such gatherings of more than 10 people until further notice. For purposes herein, a gathering is any indoor or outdoor gathering that brings together or is likely to bring together more than 10 people at the same time in a single space where people are present and within six feet of one another, without regard to the purpose of the gathering.

This Declaration does not prohibit gatherings of people in multiple, separate enclosed spaces (including separate cubicles) in a single building such as different floors of a multi-level office, residential building, or hotel, so long as not more than 10 people are present in any single space at the same time. This declaration also does not prohibit the use of enclosed spaces where more than 10 people may be present at different times during the day, so long as more than 10 people are not present in the space at the same time.

This declaration does not make a distinction between types of gatherings, i.e. social, community, or recreational.

3. This Declaration orders that restaurants and beverage bars with or without drive-in or drive-through services; drive-in restaurants; drive-through restaurants; or microbreweries, micro-distilleries, or wineries may only provide take out, delivery, or drive-in or drive-through services, if permitted by law.
4. This Declaration orders that the public cannot occupy nor may patrons be permitted to occupy the following: bars, lounges, taverns, commercial amusement establishments, bingo halls, theaters, movie theaters, gymnastic studios, martial arts studios, gyms, private clubs, hair and nail salons and barber shops, estheticians and related personal care businesses, spas, massage parlors, tattoo and piercing parlors, tanning salons, residential meeting spaces, event centers, hotel meeting spaces and ballrooms, outdoor plazas and markets, malls and retail stores that do not sell essential household goods.
5. This Declaration allows the following entities to continue doing business as long as they enforce social distancing: grocery stores, stores selling essential household goods, convenience and package stores, pharmacies and drug stores, day care facilities, medical facilities, non-profit service providers, homeless and emergency shelters, office buildings, essential government

buildings, airports and transit facilities, transportation systems, residential buildings and hotels, and manufacturing and distribution facilities

In all such locations, there must always be sufficient space for all people to be six feet apart to control infection. Where possible, a tracking list of individuals present, and their contact information shall be maintained.

6. Retail suppliers shall use commonsense rationing of household products and groceries that are in limited supply.
7. Notwithstanding the above restriction, this Declaration is not intended to apply to any business operations delivering essential services. Essential Services means services, by whomsoever rendered, and whether rendered to the government or to any other person, the interruption of which would endanger life, health or personal safety of the whole or part of the population. Essential services as defined by the U.S. Department of Homeland Security Cyber and Infrastructure Security Agency's (CISA) Essential Critical Infrastructure Workforce Memorandum dated March 19, 2020 may continue to their operation appropriately modified to account for Centers for Disease Control (CDC) workforce and consumer protection guidance.
8. If someone in a household has tested positive for COVID-19, the household is ordered to isolate at home. Members of the household cannot go to work, school, or any other community function until cleared by a medical professional.
9. In accordance with Texas Government Code §418.173 and Commissioners Court Order No. 100, a person who knowingly or intentionally violates this declaration commits an offense, punishable by a fine up to \$1,000.00.
10. This Declaration hereby authorizes the use of all lawfully available enforcement tools.
11. This Declaration incorporates the attached table, Disaster Restrictions, as if set for verbatim herein.
12. This Declaration shall be filed promptly with the County Clerk.

The purpose of this order is for emergency protective measures, mitigation procedures and response plans to this public health emergency;

Adopted the 23rd day of March, 2020.



J. D. Clark, County Judge


Sherry Lemon

Sherry Lemon, County Clerk
by [Signature]
Chief Deputy

DISASTER RESTRICTIONS

Locations	Restrictions
All gatherings without regard to purpose.	<p>No more than 10 people. Practice social distancing- enough space for all people to be six (6) feet apart at all times. Keep a tracking list of individuals and their contact information.</p>
<p>Bars, Lounges, Taverns Commercial Amusement Establishments Bingo Halls Gyms, Gymnastic Studios, Martial Arts Studios Private Clubs Hair and/or Nail Salons and Barber Shops Estheticians and related personal care business Spas and Massage Parlors Tattoo and Piercing Parlors Tanning Salons Residential Meeting Spaces Event Centers Hotel Meeting Spaces and Ballrooms Outdoor Plazas and Markets Malls Retail stores that do not sell essential household goods</p>	<p>No public or patron occupancy permitted.</p>
Food and Beverage Establishments	<p>In-house Dining: Closed Drive-In, Drive-Through, Take-Out, and Delivery is permitted. Practice social distancing- enough space for all people to be six (6) feet apart at all times.</p>
<p>Grocery Stores Essential Household Goods Stores Convenience and Package Stores Pharmacies and Drug Stores Day Care Facilities Medical Facilities Non-Profit Service Providers Homeless and Emergency Shelters Office Buildings Essential Government Buildings Airports and Transit Facilities Transportation Systems Residential Buildings and Hotels Manufacturing and Distribution Facilities</p>	<p>Practice Social Distancing Sufficient Space for all people to be six (6) feet apart at all times.</p> <p>Grocery stores and stores selling essential household goods shall use commonsense rationing of household products and groceries in limited supply.</p> <p>Keep a tracking list of individuals and their contact information, wherever possible.</p>

Exhibit “D”

Social Distancing Practices

1) Vulnerable Populations: Limit Outings

- Vulnerable populations include people who are:
 - 60 years old and older.
 - People with certain health conditions such as heart disease, lung disease, diabetes, kidney disease and weakened immune systems.
- For vulnerable populations, don't go to gatherings (of 10 people or more) unless it is essential. If you can telecommute, you should. Avoid people who are sick.

2) Workplace and Businesses: Minimize Exposure

- Suspend nonessential employee travel.
- Minimize the number of employees working within arm's length of one another, including minimizing or canceling large in-person meetings and conferences.
- Urge employees to stay home when they are sick and maximize flexibility in sick leave benefits.
- Do not require a doctor's note for employees who are sick.
- Consider use of telecommuting options.
- Some people need to be at work to provide essential services of great benefit to the community. They can take steps in their workplace to minimize risk.

3) Large Gatherings: Cancel Non-Essential Events

- Recommend cancelling or postponing large gatherings, such as concerts, sporting events, conventions or large community events.
- Do not attend any events or gatherings if sick.
- For events that aren't cancelled, we recommend:
 - Having hand washing capabilities, hand sanitizers and tissues available.
 - Frequently cleaning high touch surface areas like counter tops and hand rails.
 - Finding ways to create physical space to minimize close contact as much as possible.

4) Schools: Safety First

- Do not have your child attend school if sick.
- If you have a child with chronic health conditions, consult the child's doctor about school attendance.
- Schools should equip all classrooms with hand sanitizers and tissues.
- Recommend rescheduling or cancelling medium to large events that are not essential.
- Explore remote teaching and online options to continue learning.
- Schools should develop a plan for citywide school closures, and families should prepare for potential closures.

5) Transit: Cleaning and Protection

- Increase cleaning of vehicles and high touch surface areas.
- Provide hand washing/hand sanitizers and tissues in stations and on vehicles.

6) Health Care Settings: Avoid as possible, protect the vulnerable

- Long term care facilities should have a COVID-19 plan in accordance with CDC or state guidelines.
- Long term care facilities should screen all staff and visitors for illness and turn away those with symptoms.
- The general public should avoid going to medical settings such as hospitals, nursing homes and long-term care facilities, even if you are not ill.
- If you are ill, call your health care provider ahead of time, and you may be able to be served by phone.
- Do not visit emergency rooms unless it is essential.
- Visitors should not go to long-term care facilities unless absolutely essential.
- Follow guidance and directions of all facilities.

7) Everyone: Do your part

The best way for all Decatur residents to reduce their risk of getting sick, as with seasonal colds or the flu, still applies to prevent COVID-19:

- Wash hands with soap and water for at least 20 seconds.
- Cough or sneeze into your elbow or a tissue. Throw the tissue in the trash.
- Stay home if you are sick.
- Avoid touching your face.
- Try alternatives to shaking hands, like an elbow bump or wave.
- If you have recently returned from a country, state or region with ongoing COVID-19 infections, monitor your health and follow the instructions of public health officials and CDC guidance.
- There is no recommendation to wear masks at this time to prevent yourself from getting sick.

You can also prepare for the possible disruption caused by an outbreak.

Preparedness actions include:

- Prepare to work from home if that is possible for your job, and your employer.
- Make sure you have a supply of all essential medications for your family.
- Prepare a child care plan if you or a caregiver are sick.
- Make arrangements about how your family will manage a school closure.
- Plan for how you can care for a sick family member without getting sick yourself.
- Take care of each other and check in by phone with friends, family and neighbors that are vulnerable to serious illness or death if they get COVID-19.
- Keep common spaces clean to help maintain a healthy environment for you and others. Frequently touched surfaces should be cleaned regularly with disinfecting sprays, wipes or common household cleaning products.